



Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



**NOTICE TO PROCEED**

PO No.: PO19-00180-NCSE

NOA No.: 2019-PSNOA058-BACNOA10-PS

March 18, 2019

**MR. SABINO R. MATIENZO**  
**SUPER-AIRE REFRIGERATION & CONTRACTORS, INC.**  
#3A St. Francis cor. Lantana St., Brgy. Immaculate Conception  
Cubao, Quezon City  
Telephone No/s.: (+632) 571-3333/571-4444/641-9767  
Email: superaire.sales@gmail.com

Dear Mr. Matienzo:

The attached Purchase Order having been approved, notice is hereby given to **SUPER-AIRE REFRIGERATION & CONTRACTORS, INC.** that performance on Supply and Delivery of Various Air Conditioning Units for the Professional Regulation Commission (PRC) for Lot No. 4 under PB No. 19-010-10 shall commence effective on the date of receipt of this Notice:

LOT NO.	ITEM/DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL AMOUNT
4	AIR CONDITIONING UNIT, brand new, 3.0 HP, wall-mounted, inverter	1	unit	₱ 60,000.00	₱ 60,000.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Purchase Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

  
**ELISA MAY ARBOLEDA-CUEVAS**  
Executive Director

Date of receipt of this Notice:

3/28/19

Name of Authorized Representative:

Sabino R. Matienzo

Signature of Authorized Representative:







Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**PROCUREMENT SERVICE - PhilGEPS**

PS-DBM Complex  
 Cristobal St., Pasig  
 Metro Manila  
 Tel. Nos 563-93-61  
 689-7750 loc. 4020

**CONTRACT/PURCHASE ORDER**

No. **PO19-00180 -NCSE**

To: **SUPER-AIRE REFRIGERATION & CONTRACTORS, INC.**  
 717 P&S Building, Aurora Boulevard

Date March 14, 2019  
 Reference: **PUBLIC BIDDING No.**  
 Date of PB: PB# 19-010-10  
02/04/2019

Quezon City  
 Metro Manila

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. \_\_\_\_\_ dated \_\_\_\_\_ subject to the Terms and Conditions enumerated at the back hereof ~~XXX-~~ XXX-

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	AIR CONDITIONING UNIT, brand new, 3.0 HP, wall-mounted, inverter Brand and Model: KOPPEL, KV27WM-ARF21C/KV27OD-ARF21C  NOTE: For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order.  - Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-03, 14-02, 12-01 & 2-98. - A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of one (1) year after the end-user's date of final acceptance. - Please submit DR/invoice & Copy of P.O. to the Warehouse and Logistics Division after direct delivery of this item.	1	unit	60,000.00	60,000.00

*03-18-0180*

TOTAL AMOUNT P 60,000.00

PLACE OF DELIVERY:  
 Please see above Delivery Instruction

DELIVERY INSTRUCTIONS:  
 Within Thirty (30) Calendar Days from the date indicated in the Notice to Proceed (NTP)

FUNDS AVAILABILITY CERTIFIED BY:

AUTHORIZED BY

ALLAN RAUL M. CATALAN

ELISA MAY ARMOLEDA - CUEVAS

*Accountant* ACCOUNTANT *AV* DATE

DIRECTOR DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

**SUPER-AIRE REFRIGERATION & CONTRACTORS, INC.**  
 NAME OF SUPPLIER

**SABINO R. MATIENZO**

AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)

3/28/19  
 DATE RECEIVED

DUE DATE

COPY FOR SUPPLIER



Republic of the Philippines  
DEPARTMENT OF BUDGET AND MANAGEMENT  
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex  
Cristobal St., Páco  
Metro Manila  
Tel. Nos 563-93-61  
689-7750 loc. 4020

# CONTRACT/PURCHASE ORDER

No. **PO19-00180-NCSE**

To: **SUPER-AIRE REFRIGERATION & CONTRACTORS, INC.**  
717 P&S Building, Aurora Boulevard

Date March 14, 2019  
Reference: PUBLIC  
BIDDING No. \_\_\_\_\_  
Date of PB: FB# 19-010-10  
02/04/2019

Quezon City  
Metro Manila

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. \_\_\_\_\_ dated \_\_\_\_\_ subject to the Terms and Conditions enumerated at the back hereof XXX- -XXX-

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>Please submit warranty certificate. If applicable</p> <p>As a precondition for payment submit authenticated Import documents per DOF Order No. 87-91, if applicable</p> <p>For PRC (APR No. 17-104S)</p> <p>Delivery Instruction: Project Site: <b>PROFESSIONAL REGULATION COMMISSION</b> P. Paredes St. cor. Morayta St., Sampaloc, Manila City</p> <p>Contact person: <b>MR. ALDRICH G. LUNAG</b> Procurement and Supply Division (02) 310-2013 prc.procurement2018@gmail.com</p>				

03-18-0180

TOTAL AMOUNT ₱ 60,000.00

PLACE OF DELIVERY: Please see above Delivery instruction	DELIVERY INSTRUCTIONS: Within Thirty (30) Calendar Days from the date indicated in the Notice to Proceed (NTP)
FUNDS AVAILABILITY CERTIFIED BY: <u>ALLAN RAUL M. CATALAN</u> ACCOUNTANT	AUTHORIZED BY: <u>ELISA MAY ARBOLEDA CUYVAS</u> DIRECTOR
DATE: _____	DATE: _____
Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof: <b>SUPER-AIRE REFRIGERATION &amp; CONTRACTORS, INC.</b> NAME OF SUPPLIER	<u>SABINO R. MATIENZO</u> AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED: <u>3/28/19</u> DUE DATE: _____

COPY FOR: SUPPLIER